

Marina, Mendoza

San Diego, CA | 619.709.0057 | marina3mendoza@gmail.com

EDUCATION

Southwestern College, Chula Vista

Summer 2018-Fall 2019

Savannah College of Art and Design

Expected Graduation Date 2024

- BFA Painting
- Graphic Design Minor

PROFESSIONAL EXPERIENCE

Cashier

January 2020 - Present

Jilbertos, San Diego

- Interacted with positive customer service
- Managed interpersonal conflict with customers
- Improved the visuals of menus and created bilingual signs to communicate important managerial messages
- Decorated space to show holiday spirit

English Language and Writing Studio Tutor

September 2022 - February 2023

SCAD Writer's Studio, Savannah, GA

- Instruct students on English language and writing skills
- Guide English Conversation Groups for international students to practice their English

Cultural Experiences and Expertise

- First-generation immigrant in the family to graduate from high school and gain college acceptance, (2020)
- Translated documents and interpreted conversations for my Spanish monolingual parents,(2014 - present)

LEADERSHIP DEVELOPMENT & COMMUNITY ENGAGEMENT

Leadership Positions, San Diego

August 2018-June 2020

*Ballet Folklorico of Montgomery High School **President**, (2018-2020)*

- Instructed 12 members on steps and choreography and directed class in absence of the dance instructor
- Designed choreography for performances
- Prepared setup for Club Day and Winter Festival sales and organized sales shifts for members
- Communicated information and taught the stylings of hair and makeup required for the performance

*Operation GRIT **Secretary**, (2019-2020)*

- Tutored a variety of 1-3 students who needed extra support weekly
- Recruited 4 mentors to balance the mentor-protege ratio
- Provided clear and concise notes summary for cabinet and mentor meetings
- Organized merchandise and after-school sales, and calculated profits
- Community Service Hours: 2 hours/week = 64 hour

*Class of 2020 **Treasurer***

- Prepared setup for Club Day and daily after-school sales
- Calculated profits and analyzed sales data and trends
- Aided in the transportation and organization of merchandise
- Coordinated shifts among other cabinet members

*AP Calculus Club **Secretary***

- Organized and communicated club meetings
- Provided clear and concise notes summary of meetings
- Recruited funds for custom windbreaker jacket sales

Our Lady of Guadalupe Catholic Church, Chula Vista

August 2016-June 2020

Altar Server, (2011-2020)

- Trained 35 servers on the step-by-step ritual
- Provided religious sensitive knowledge about items and rituals

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- Delegated responsibilities in every mass to 3-4 server

Catechist Aid, (2011-2012,2015-2016)

- Developed lesson plans for 1.5 hours of instruction
- Co-facilitated instruction and provided relevant commentary with the Catechist
- Evaluated student's work and tracked behavior
- Community Service Hours: 2 hours/week = 30 hours

Youth Group Leader, (2016-2020)

- Developed lesson plans in weekly meetings
- Collaborated and managed interpersonal conflict when brainstorming
- Delegated responsibilities beforehand with other Leaders and provided direct supervision in the event
- Tracked 60 participants' behaviors
- Prepared setup for annual carnival games
- Community Service Hours: 3 hours/week = 120 hours

Myrtle S. Finney Elementary School, San Diego

Summer 2017- 2019

Classroom Volunteer

- Prepared educational packets for kindergarten students
- Prepared set up for Winter Festival and Performance shows
- Community Service Hours totaled 20 hour